

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
Paso Robles, California 93446
(805) 238-7040 *groundsquirrelhollowcsd.org*

MINUTES SEPTEMBER 14, 2022

Call to Order and Flag Salute:

Director McCamy called the regular meeting to order at 7:04 p.m.

Roll Call- Directors McCamy, Martinson, Duckworth, Fulmer and Wilcox were in attendance. Manager Gilmore, Secretary Switzer and Bookkeeper Turner were also present.

Public Comment: None

Consent Items:

A motion was made to accept and approve the consent items July/Aug meeting, with corrections, by Director Fulmer and seconded by Director Martinson; Motion passed by unanimous voice vote. Roll call 5-0.

The following invoices were approved for payment:

Sarah Switzer	\$ 800.00	Secretarial services thru July/Aug Inv# 77/78
Dan Gilmore	\$ 1,746.39	General Manager for July/Aug Inv# 75/76
Board Stipends	\$ 100.00	BOD Meeting 7/13/22
Catherine Turner	\$ 452.13	Invoice #89/90 Bookkeeping thru 8/31/22
Kevin McCamy	\$ 155.47	Assoc Traffic Road Signs & Materials
Mitch Fredrick	\$ 91,568.00	July/Aug Inv#0702922-1/081022 Gazelle, Reindeer & RFP Contract Road Repairs
Santa Cruz Bank	\$ 24,031.96	Chip Seal Payment # 20
County SLO ACTTC	\$ 622.45	LAFCO Budget Allocation 22/23
Peter Lopez	\$ 1,150.00	Permit Deposit Refund 5985 Black Tail Pl

Total \$ 120,626.40

General Manager Report:

GM researched the idea of selling the lot within GSH that belongs to the district. There are some options that were brought to light and GM will continue to research the best option. The understanding is that the board is under no obligation to sell for less than market value. But may have to offer to a housing program first.

Cal/OES- GM prepared a grant application to see if the CSD is able to get some extra funding to help fix the roads.

Correspondence Received:

None

Permit Status Report:

NEW PERMITS:

-5802 Silverado, 015-151-002, PMTR2021-01523. Paul Maroney, Owner. Palomar builder. Paid \$1,500 deposit

Active Permits with ongoing work:

-5548 Reindeer, Fee Waiver Agreement issued to owner for accessory building (shop) that is not expected to affect District's roads. County permit PMTR 2019-02368 \$250 Paid

-5895 Forked Horn 015-143-019 PMTR 2021-00184, Deb Stilson, Accessory Building (shed/barn) Issued fee waiver agreement, County PMTR2021-00184, deposit paid.

-5985 Black Tail 015-143-041, PMTR2019-02535, Michael Harrod Builder, \$1500 permit deposit has been paid.

-5880 Forked Horn (?) 015-143-022 Peter Lopez, County PMTR2019-02436, \$1,500 permit deposit paid. Initial activity will be to rough grade a drive a driveway so the well driller has access.

***Enforcement of District Encroachment Regulation:**

-5020 White Tail, County PMTR2020-00553 has been finialed for what looks like rough driveway, well and utilities. District was not notified of County Permit.

-5050 White Tail, Ramsey Asphalt paved a driveway apron without a permit. GM needs to follow up with a letter to the owner and the contractor.

-5745 Silverado, county code enforcement action for early grading. Erosion control installed. owner expected to get county permit for further work. In recent road survey, noted extensive damage to the surface of Silverado. Appears to be deep trailer or equipment scrapes.

-5858 Black Tail, 015-144-015, President McCamy noted substantial grading activity, County has not issued a permit. **GM Filed a complaint in February. County website now indicates code enforcement action in progress; CODE2022-00055.**

Other information:

-Ryan Adams, 1180 Mulberry, called because the county conditioned his permit application for a garage/carport extension. GM determined that a district permit is not required

-5645 Forked Horn, owners Bill & Jordana Hug expected to submit permit application and fee for driveway approach improvements.

-Justin Sorrentino purchased a lot at 5685 Prancing Deer, wants to build.

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

1. **Monthly Road Evaluations:**

Mitch Fredrick completed the Gazelle/Reindeer project in July and completed the east side repair project which included Play Doe, Maverick, Impala, Stag Hill and White Tail in August. New street sign installed Morning Star and Maverick. McCamy is ordering for installing on Silverado, Prancing Deer and White Tail.

Road Work Project Summary:

Projects in the 2020/21 Fiscal Year:

GSH Road Repair Project	\$125,337.00
Additional pothole repairs on Prancing Deer and Pepper Tree	<u>\$4,500.00</u>
	<u>\$129,837.00</u>

Projects in the 2021/22 Fiscal Year:

Pepper Tree and Lone Pine speed control project	\$3,500.00
Morning Star and Maverick Intersection repair	\$10,932.00
Gazelle and Reindeer repair/resurface	\$60,490.00
Forked Horn culvert repair	<u>\$4,251.24</u>
	<u>\$79,173.24</u>

Projects in the 2022-23 Fiscal Year:

East Side Road Repairs (Play Doe, Maverick, Stag Hill, White Tail)	\$53,768.00
	<u>\$53,768.00</u>

Recommendation: Receive report and provide direction to staff regarding any current projects Or any needed or desired maintenance and/or repair work.

Award of contracts for work should be done by motion, second and roll-call vote.

Projects being developed, or otherwise not yet approved for construction are:

- Debris flow improvements- Pepper Tree and Lone Pine
- Edge erosion repair, several locations.

**All award of contracts for work should be done by motion, second and roll call vote*

**It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and*

provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

Director/Manager Comments:

Adjournment

A motion was made to adjourn the regular meeting by Director Duckworth, seconded by Director Wilcox and passed by unanimous voice vote, 5-0. The meeting was adjourned at 7:58 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, October 12th, at 7:00 p.m. via virtual Zoom meeting.

Respectfully Submitted by,

Sarah Switzer

Sarah Switzer, Recording Secretary